



Uplift Oregon
Delivered by RISE Partnership

Uplift Your Benefits Registration Guide

Below is a step-by-step guide on how to register for
Uplift Your Benefits on your Workday account

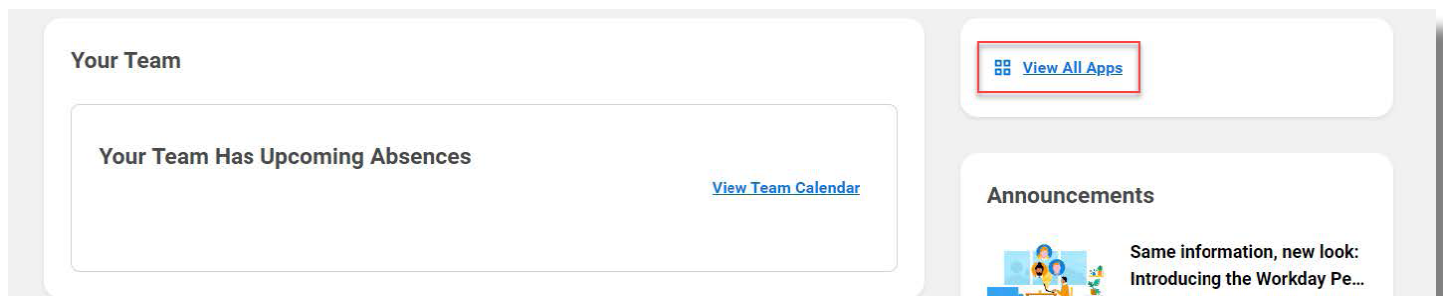
Step 1

Log in to your Workday account by [clicking here](#)
or by scanning the QR code.



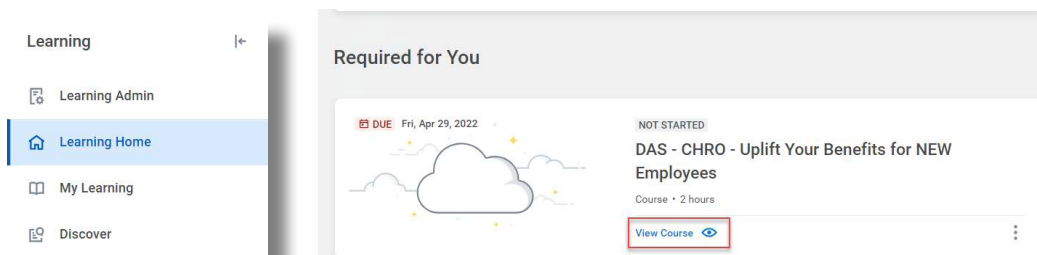
Step 2

From the home page, click on “View All Apps.”



Step 3


Click on “Learning Home” and you will be taken to the learning home page.
The “Uplift Your Benefits” course will appear in the “Required for You”
section. Click on “View Course” to be taken to the course home page.





Step 4

From the course home page, click the “Select Offering” button to see all the dates and times the course is offered.

 **Select Offering**

Duration

14 hours

Lessons

2

Skill Level

Beginner

Delivery Mode

In-Person

Step 5

Click the checkbox next to Uplift Your Benefits and click “OK.” You will receive a confirmation email that you are enrolled with a Zoom link to the course.

Order	Select Offering	Start Date	End Date	Instructor	Seats Available	Waitlist Available	Status
3	<input type="checkbox"/>	Tue, Apr 5, 2022, 1:00 PM Pacific Time (Los Angeles)	Tue, Apr 5, 2022, 3:00 PM Pacific Time (Los Angeles)	Donisha Reynolds Jeanette Cooper Raquel Kinser	41 out of 50	No	Open
4	<input type="checkbox"/>	Wed, Apr 6, 2022, 10:00 AM Pacific Time (Los Angeles)	Wed, Apr 6, 2022, 12:00 PM Pacific Time (Los Angeles)	Donisha Reynolds Jeanette Cooper Raquel Kinser	45 out of 50	No	Open
5	<input type="checkbox"/>	Thu, Apr 7, 2022, 10:00 AM Pacific Time (Los Angeles)	Thu, Apr 7, 2022, 12:00 PM Pacific Time (Los Angeles)	Donisha Reynolds Jeanette Cooper Raquel Kinser	37 out of 40	No	Open

Congratulations!
You’ve successfully registered for Uplift Your Benefits!

Additional tips for success

- On the day of your course, sign log in to Zoom 5 minutes before your course starts to complete the Zoom registration.
- Please register at least 48 hours in advance.
- Download the PowerPoint slide deck from the [Uplift Oregon website](#) prior to joining the course.
- Review the [glossary of health coverage and medical terms](#).